Let's Get Started! Continuous Improvement Process

If results are satisfactory, continue implementation activities.

If change is needed, return to planning.

PLAN

Meet with relevant staff; determine objective of activity; set steps toward objective; establish schedule.

TRAIN

Train all implementers on objective and steps of activity; check understanding through guided and independent practice.

IMPLEMENT

Conduct activity; monitor implementation; support implementers.

EVALUATE

Conduct formal/informal assessments; score/ record results; check fidelity of administration

ANALYZE

Analyze results of evaluations; determine if changes to steps in design are needed.